



# Wack Wack Golf & Country Club

Shaw Boulevard, Mandaluyong City, Metro Manila, Philippines\* P.O Box 129 Manila  
Tel. Nos.: (632) 723-0665 to 72\* Telefax No.: (632) 723-8558 / 723-8554  
E-mail: inquiry@wackwack.com \* website: http://www.wackwack.com

## REQUIREMENTS CHECKLIST FOR INDIVIDUAL PROPRIETARY MEMBER APPLICANT

(Application Forms must be accomplished fully and must be typewritten)

Name of Applicant \_\_\_\_\_

Acquired from \_\_\_\_\_ Membership Fee Certificate No. \_\_\_\_\_

- Accomplished application form signed by the Applicant, Proposer and Seconder  
(Proposer & Seconder must be an Individual Proprietary Member in good standing)
- Original Membership Fee Certificate duly endorsed by the seller
- Application letter for membership
- Resignation letter of the Seller
- Comprehensive resume' of the applicant
- Copy of a valid I.D. of applicant (i.e. current passport, SSS ID, driver's license)
- If seller is a Corporation:
  - Articles of Incorporation and By-Laws
  - Board Resolution / Secretary's Certificate authorizing the sale of the membership fee certificate
  - List of signatories with specimen signatures of officers authorized to sign in the sale of the membership fee certificate
- Original or certified true copy of the notarized Deed of Sale
- Original or certified true copy of the Certificate Authorizing Registration from the BIR
- Original or certified true copy of the Capital Gains Tax return and the corresponding payment receipt
- Original or certified true copy of the Documentary Stamp Tax return and the corresponding payment receipt
- Two Specimen Signature Cards each of seller and *buyer*
- Photocopy of Marriage Certificate
- Photocopy of Birth Certificate of qualified dependents (unmarried children 25 years old and below)
- 2 pieces each of 2' x 2' and 1" x 1" I.D. pictures of the member applicant, spouse and dependent/s with specimen signature of each individual
- Clearance from Billing Department certifying that seller is free from delinquency
- Payment of Processing Fee in the amount of Php 25,000.00
- Payment of the following fees upon approval of the membership application

( ) Entrance Fee	-	Php 50,000.00
( ) Transfer Fee	-	50,000.00
( ) Adv. Monthly Dues	-	5,000.00
( ) Caddie Fee Deposit	-	5,000.00

\_\_\_\_\_  
Php 110,000.00

Complete     Not Complete    Received by: \_\_\_\_\_    Date: \_\_\_\_\_

- Note**
- Processing of Membership applications will commence upon submission of complete documents. There is a 30-day posting of the applicant's name prior to and after the interview for membership. Final approval of membership is given by the Board of Directors
  - Spouse / dependents not declared in the application form and without proper documents (i.e. marriage or birth certificate) submitted to the Membership Department will be treated as guests with the corresponding rules and charges applied in the use of the Club's facilities.